Minutes of the **Annual Parish Council Meeting of Ryhall Parish Council** (RPC)
held at Ryhall Village Hall on Monday 16 May 2022 at 19:00

Present: Cllrs. Dave Amies, David Wilby, Stella Smith, Andrew Nebel, Debbie Rolfe, Phill Davis and Richard Ludlow 3 members of the public and Sarah Gresty-Parish Clerk.

Agenda

22/5-01 **Election of Chairman.** Nominations were opened to the meeting. Cllr. Wilby nominated Cllr Davie Amies to stand again as chair. No other nominations received. **Proposal:** Election of Cllr David Amies as Chairman, proposed Cllr. Wilby, Seconded Cllr. Rolfe and unanimous in favour.- **RESOLVED.**
a)Cllr. Amies accepted the chair role and signed the Declaration of Acceptance of Office.

22/5-02 **Election of Vice Chairman.** No new nomination received. As Cllr. Adrian Gombault was not present it was decided to defer this to next meeting.
a) Signing of Declaration of Acceptance of Office. Action: c/f to next agenda
b) Confirmation of Parish Councillors. All other Parish Councillors wished to remain in post.

22/5-03 **Adjournment for Public Forum:**
i) 2 members of the public wished to speak regarding item 22/5-23 below.

ii) Cllr Rolfe raised a question on behalf of a resident unable to attend. The parking area to the side of the Millstone pub were felt to be being used not in keeping with the conservation area. Action: The planning committee would research the designation of this land and its ownership.

22/5-04 **Chairman's formally opened the meeting**

22/5-05 **Apologies for Absence** were received from Cllrs. Nick Bellairs, Sarah Markwell-Cook, Adrian Gombault, PCSO Ben Orton and County Councillor Rick Wilson.

22/5-06 **Disclosure of Pecuniary Interests:** None received.

Minutes: To approve the minutes of:

22/5-07 a) 13 April 2022 Parish Council Meeting were presented as a true and accurate record of events. Proposed acceptance Cllr. Smith, Seconded Cllr. Rolfe and unanimous in favour-**RESOLVED.**
b) 25 April 2022 Annual Parish Meeting were presented as a true and accurate record of events. Proposed acceptance Cllr. Nebel, Seconded Cllr. Smith and unanimous in favour-**RESOLVED.**

22/5-08 To receive any **Matters Arising** for information exchange.
- Confirmation that the PCSO had followed up parking issues at Coppice Road and would monitor this.

22/5-09 **Appointments to Committees and confirmation of areas of Responsibility**

a) **Planning Committee:** Confirmed members of committee: Cllrs. Smith, Bellairs, Amies and Nebel. Action: Clerk to circulate planning training to Cllr. Nebel.

b) **Highways and Transport Working Group**. Confirmed members of committee: Cllrs. Davis and Ludlow.

c) **Other Working Groups**
- Cemetery main lead contact : Cllr. Nebel
- Tree Warden – post to be filled – Action: c/f to next meeting
- Climate Change – Alison Glover
- Allotments – post to be confirmed Action: c/f to next meeting

22/5-10 **Regulatory Document Review**
a) Standing Orders
b) Financial regulations

Chairman: _____ Date: _____

c) Fixed Asset Register
d) Risk Assessment
e) All Policies

All the above governing documents had been reviewed prior to the meeting. Amendments had been made to the Financial Regulations in preparation for online banking.

Proposal: Chairman to sign and date each document as reviewed and Clerk to ensure all documents are uploaded correctly on the website for public view.

Proposed Cllr. Wilby, Seconded Cllr. Smith majority in favour (1 abstention due to not having read the policy documents). **RESOLVED.**

22/5-11 **Insurance provision renewal due 1 June 2022**

a) 3 Quotations had been sort but only 2 received at the time of the meeting. The clerk had worked with a resident who was knowledgeable with regards to insurance to review the quotations. The Clerk recommended the policy with BHIB Insurance for a 3 year contact at a cost of £1480.27

Proposed acceptance of this policy Cllr. Nebel, Seconded Cllr. Rolfe and unanimous in favour.- **RESOLVED.**

Finance To Resolve acceptance of the following:

22/5-12 Internal Audit Report for financial year 2021/22 by Hills Accountants was circulated prior to the meeting and presented at the meeting.

22/5-13 Annual Governance Statement 2021/22(AGAR) was presented by the Clerk.

22/5-14 Dates for the exercise of public rights of inspection of 2021/22 accounts Monday 14 June-Friday 23 July 2022 were agreed.

22/5-15 Audit procedures for 2022/23 was confirmed to the Hills Accounts again for the coming year.

22/5-16 It was confirmed that the Clerk's salary scales for the coming year in line with her contact would be NJC SCP 18.

22/5-17 It was confirmed that budgetary payments such as salary and HMRC payments, direct debits, mowing contractors, Insurance, staff and councillor expenses if these fall between meeting dates would be paid.

22/5-18 **Current Year**

a) Clerks Receipts and Payment Report 1 Apr 2022 – to 1 May 2023 was presented to the meeting along with bank statements.

b) Payments for authorisation

i) Chq 102625 S Gresty April salary £996.22
ii) Chq 102626 Bowls club room rental £20.00
iii) Burials Chq 343 GERB ledger £132.00
iv) Chq 102627 Environment SK invoice 2222 & 2219 totalling £1560.08 – grass cutting
v) dd Wave water to 14/4/22 cemetery £45.16
vi) Chq 102628 LRPFA membership £30
vii) Chq 102629 Plough Environmental inv 2022 £520
viii) Chq 102630 Smith of Derby inv 123224 £261.60

Income Noted

i) RCC precept £34,494
ii) RMPF £10 rent
iii) Burials accounts receipts numbers 446-450 £1300.00

All the above financial matters were unanimously voted to be accepted as a true and accurate record of Council financial position. Vote: unanimous – **RESOLVED.**

22/5-19 **Meadow Playing Fields Committee**

A report regarding the Meadows Playing Fields Management Association(MPFA) charitable constitution and future relationship with the Parish Council was presented to the Parish Council on

behalf of the chairman of the MPFA . Action: All Councillors were to read the presented document and a resolution would be made at the next meeting. c/f to next agenda.

Initial Comments made:

Cllr. Nebel. To find the simplest arrangements going forward. Felt that this must be governed by the Landlords and Tenants Act as quoted in the document, perhaps a license to manage.

Cllr. Wilby. MPFA is a pleasant thing to be involved in the community. Outlined its management in the past with the local group involvements and with fetes to raise money.

22/5-20 **Planning.** New applications received since last meeting were noted

Application Number 2022/0484/RES – date for response to RCC Planning 20 May

Application Number 2022/0495/FUL– date for response to RCC Planning 20 May

Application Number 2022/0491/FUL– date for response to RCC Planning 25 May

Application Number 2022/0406/FUL– date for response to RCC Planning 25 May

22/5-21 **Highways Issues**

a)Integrated transport capital programme(ITCP) – Back Lane. The application had been completed by the concerned residents. Cllr. Wilby was asked to sign as Ward Councillors so that the Clerk may submit to RCC. Action: Clerk to arrange signature and submission.

b)ITCP 2021-16 safety of pedestrians/cyclist – Belmesthorpe Lane. Unsuccessful application noted.

c)ITCP 2021-22 road surface dressing and traffic calming – Rutland Way, Church Street, The Square and New Road. Unsuccessful application noted.

Action: Chairman to write on behalf of RPC to thank RCC for the painting of the white bridge.

22/5-22 **Events:** Queens's Platinum Jubilee Event to finalise arrangements.

Proposal: To agree the expenditure of £750 for the costs of the event on Thursday 2nd June. Proposed acceptance Cllr. Ludlow, Seconded Cllr Nebel, abstention Cllr. Wilby, majority in favour.- **RESOLVED.**

22/5-23 **Mallard Pass Solar Farm.**

a) Mallard Pass Action Group funding request. Action: Clerk to confirm s137 of the Local Government Act 1972 could be used to make a donation of £250 to the Action group.

Action: vote by email to the clerk once information received.

b) 2 members of the Action Group were in attendance and gave an update.

Cllr. Wilby confirmed that RPC's comments to the recent Community Consultation Summary (SOCC) were submitted to Rutland County Council (RCC) supporting the points raised by Essendine Parish Council to Nick Thrower n.thrower@rutland.gov.uk

Public Consultations Dates were now available:

- **Sat 25 June 11-5 Essendine village**
- **Wed 29th june 3-8 Stamford town hall**
- **Thurs 30 june 3-8 Greatford village**
- **Frid1 July 12.30-4.30 Ryhall**

Webinair

- **Fri 17th June 11-1**
- **Tues 5th July 6-8**

Cllr Wilby additionally is to attend a 'teams' meeting directly with Mallard Pass Solar Farm. The Action group will additionally be holding information evening where residents can consult documents presented by Mallard Pass. Also putting up banners where possible and leaflets through doors

Action: To communicate these events as widely as possible to all residents and urge them to respond.

Chairman: _____ Date: _____

22/5-24 **Cemetery**

a) New cemetery spoil soil heap. Removal of spoil heap and trimming back of a tree in the corner of the cemetery was required at a maximum cost of of £300.
Proposal: If a free quote was unable to be obtained, that this cost by David Reed (DR) (Grave digger) would be approved. Proposed Cllr. Nebel, Seconded Cllr. Rolfe and unanimous in favour.-**RESOLVED**
Action: Cllr. Nebel to pursue a free favour to remove spoil before confirmation to DR.

b) Old Cemetery update – Cllr Andrew Nebel. Action: Cllr. Nebel to arrange a work party to remove the ivy from the walls around the cemetery.

22/5-25 **Report for Councillors** on meetings they have attended.

i) Cllr. Wilby outlined RCC's cabinet reorganisation and confirmation of the new leader Cllr. Lucy Stephenson. Covid continues to have an impact on RCC staff still causing delays.
RCC continue to work on cost cutting

ii) Cllr. Nebel had attended online events regarding health care across borders, digital patient records and new health care systems.
Action: to arrange a power point presentation at the next meeting.

Public Forum:

Michele Nebel was concerned at the increased crime in the neighbourhood and reported some incidents. Questioned the lack of responses from police and the lack of police presence. Would like RPC to challenge what success' the police achieve. How many crimes are being solved?

The branches from the fallen tree at the meadows were mentioned. This is in hand with the MPFA.

22/5-26 to receive items for **future meetings**
c/f parish communications. Reconsideration of smartphone app for communicating with resident Cllr. Adrian Gombault
c/f School Travel Ambassador initiative and 20 mph scheme

22/5-27 **To note Correspondence** was noted from the agenda.

Meeting Closed at 21:22

Date of next meetings: 20 Jun, 25 Jul, 15 Aug, 19 Sept and 21 Nov at the village hall commencing at 19:00
Year 2023: 16 Jan, 20 Feb, 20 Mar, 17 Apr, 15 May, 26 Jun, 17 Jul, 11 Sept, 23 Oct, 27 Nov, 12 Dec

Chairman: _____ Date: _____