

**Bank reconciliation – pro forma**

Name of smaller authority: RYHALL PARISH COUNCIL

County area (local councils and parish meetings only): \_\_\_\_\_

**Financial year ending 31 March 2018**

Prepared by C ADAMS - CLERK (Name and role)

Date 21.5.18

Balance per bank statements as at 31 March 2018:

COMMUNITY ACCOUNT  
HIGH INTEREST  
BURIAL COMMUNITY ACCOUNT

£                      £  
4393-63  
24044-32  
556-41  
28,994-36

Petty cash float (if applicable)

Less: any un-presented cheques at 31 March 2018

102190                      15.00  
102209                      15.00  
102211                      282.86  
102213                      50.00  
100296 (Burial)            30.00  
392.86

Add: any un-banked cash at 31 March 2018

28,601.50

Net balances as at 31 March 2018 (Box 8)

28,601.50

**The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:**

**CASH BOOK:**

Opening Balance 1 April 2017 (Prior year Box 8)

Add: Receipts in the year

N/A.

Less: Payments in the year

Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8)

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(See example for guidance if required)